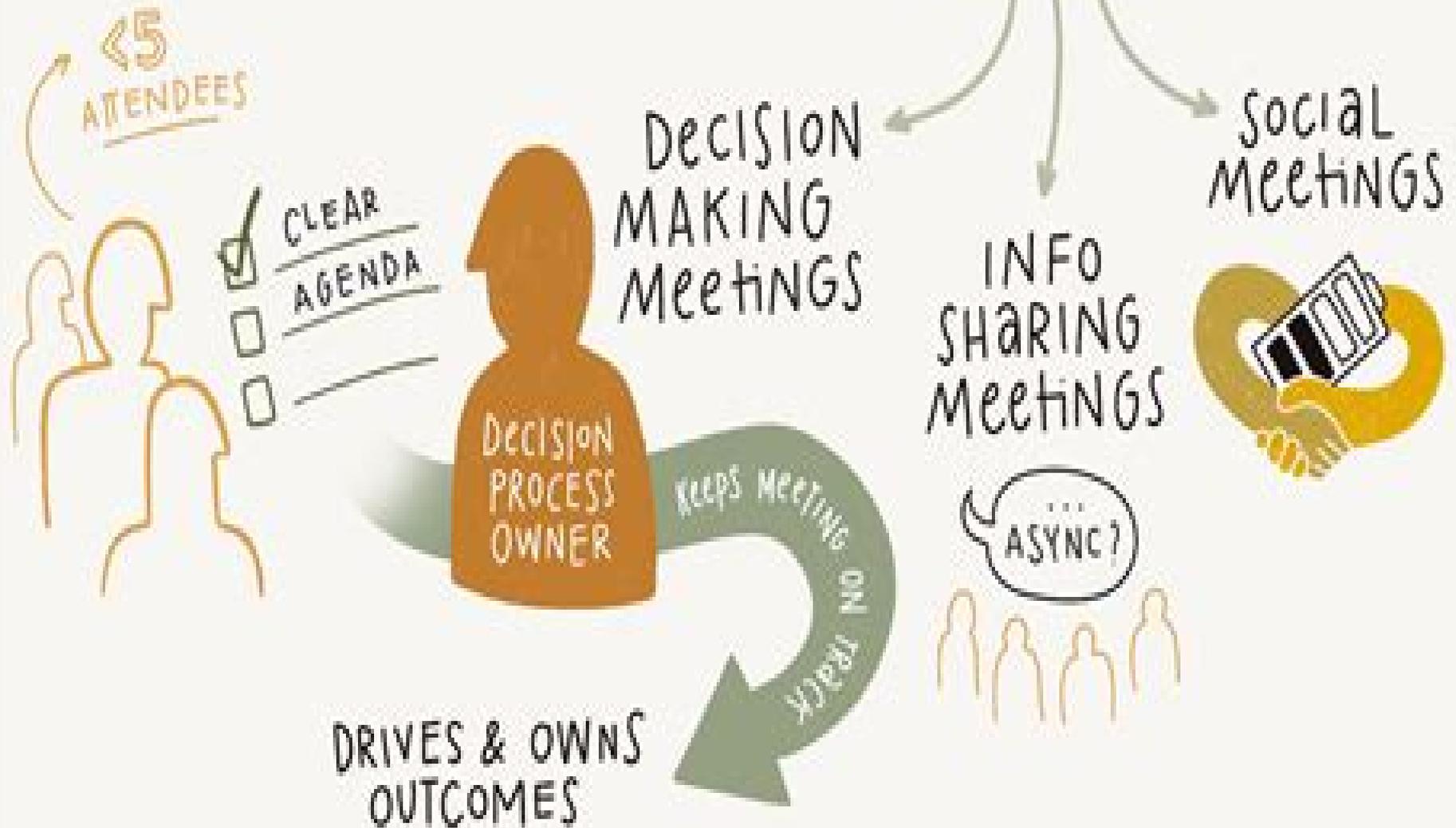


# GUIDE TO EFFECTIVE MEETINGS



# Guide To Meetings

**Harvard Business Review**



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