

# Full Name

yourname@example.com • (123) 456-7890 • www.example.com

## EDUCATION

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College, location	Graduation year
Bachelor of Arts, Degree, GPA Relevant course work:	

## PROFESSIONAL EXPERIENCE

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Company, location Role <ul style="list-style-type: none"><li>Describe what you did and what your impact was</li><li>Remember to be concise</li></ul>	Month Year
Company, location Role <ul style="list-style-type: none"><li>Describe what you did and what your impact was</li></ul>	Month Year
Company, location Role <ul style="list-style-type: none"><li>Describe what you did and what your impact was</li></ul>	Month Year
Company, location Role <ul style="list-style-type: none"><li>Describe what you did and what your impact was</li></ul>	Month Year

## PROJECTS & EXTRACURRICULAR

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Project title <ul style="list-style-type: none"><li>Describe what you did/built etc.</li></ul>	Month Year
Activity <ul style="list-style-type: none"><li>Describe what you did/built etc.</li><li>Accomplishments</li></ul>	Month Year
Leadership experience <ul style="list-style-type: none"><li>Describe what you did/built etc.</li></ul>	Month Year

## SKILLS

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**Programming languages:** List programming languages or skills

**Computer software/ frameworks:** Microsoft office, Adobe Photoshop, Maple, Git, React, jQuery

**Languages:** Portuguese (advanced), French (advanced)

# Guide To Basic Resume Writing

**R Bogdan**



## **Guide To Basic Resume Writing:**

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**Handbook of Reference Sources and Services for Small and Medium-Sized Libraries** Margaret I. Nicholas, 1996-07 Lists over 750 sources focusing on the reference needs of adults The primary objective was to select quality reference tools which cover many different topics Topics include general works biography philosophy religion language literature visual arts applied sciences sports and recreation home life social customs and education [The Damn Good Resume Guide](#) Yana Parker, 1989 A self marketing tool designed to get you a job interview with an effective resume to interpret your past work experience as it relates to the current job objective [Journal of Career Planning & Employment](#), 1994 **Subject Guide to Books in Print**, 1993 *Guide to Basic Resume Writing* Public Library Association Staff, 2000

**Kiplinger's Personal Finance**, 1986-11 The most trustworthy source of information available today on savings and investments taxes money management home ownership and many other personal finance topics **The Resume.Com Guide to Writing Unbeatable Resumes** Warren Simons, Rose Curtis, 2003-08-22 The nation s 1 online resume service

offers its exclusive advice on how to craft a winning resume The Resume com Guide to Writing Unbeatable Resumes draws upon the author s considerable expertise as well as the vast Resume com database to arm job seekers with Sample resumes for every profession and job category at every level from entrylevel to executive A comprehensive database of keywords arranged by industry Electronic job hunting advice and strategies with tips on how to make any resume stand out online A detailed Before After resume trouble shooting worksheet Job seekers will also find an exciting added value with this essential text With the purchase of this book they ll be able to receive a free resume consultation with one of Resume com s career consultants

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