

# SIMPLE ACCOUNTING TEMPLATE

Basic format for straightforward recording and tracking of financial transactions.

ACCOUNTS BOOK		SUMMARY TABLE	OPENING BALANCE	\$	200,000.00
PERIODE	2023		CLOSING BALANCE	\$	(1,308,940.00)
TAMBAH		INCOME	\$	2,290.00	
		EXPENSE	\$	1,501,500.00	

No.	TANGGAL	DESKRIPSI	PENDAPATAN	PENGELUARAN	Balance (\$)
1	1-Jan-2023	Opening Balance			\$ 200,000.00
2	10-Feb-2023	Room Reservation #001	\$ 500.00		\$ 200,500.00
3	10-Feb-2023	Catering for Event #101	\$ 10.00		\$ 200,510.00
4	17-Feb-2023	Cleaning Services		\$ 1,508,900.00	\$ (1,308,390.00)
5	20-May-2023	Ballroom Rental #202	\$ 800.00		\$ (1,308,590.00)
6	21-May-2023	Staff Salaries		\$ 1,000.00	\$ (1,309,590.00)
7	22-May-2023	Gift Shop Sales	\$ 300.00		\$ (1,309,290.00)
8	23-May-2023	Maintenance Supplies		\$ 50.00	\$ (1,309,340.00)
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# Excel Access For Accounting

**Ying Liu**



**Excel Access For Accounting:**

## The Enigmatic Realm of **Excel Access For Accounting**: Unleashing the Language is Inner Magic

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